

Dress for Success Specifications

Division 32 - Exterior Improvements
32 70 40 Professional Attire



PART 1—GENERAL

1.1 SUMMARY

Provide all labor, materials, and equipment as necessary to dress for success.

1.2 QUALITY ASSURANCE

Materials must be in good condition and free of stains, lint, pet hair, and wrinkles. Hair must be in a well-groomed style, and nails must be clean & trimmed.

1.3 PROJECT CONDITIONS

If meeting virtually in lieu of in-person, underwear, leggings, jeans, and pajama pants are not acceptable product substitutions.



PART 2—PRODUCTS

2.1 GENERAL

Fabrics should have solid, dark or neutral colors (light colors worn underneath); stripes or bright prints are not acceptable.

2.2 CLOTHING

- A. Items on the top must include a suit jacket (tie is optional); blazers, cardigans, and dresses are acceptable substitutions. Collared or polo shirts accepted if jacket not procured.
- B. Items on the bottom must include suit pants or skirt; dress pants, slacks, or khaki pants are acceptable substitutions. Jeans, shorts, sundresses, or athletic wear are unacceptable.
- C. Skirts and dresses should be knee-length when standing and cover thighs while seated.

2.3 SHOES & ACCESSORIES

- A. Belts should be included with pants.
- B. Dress shoes to be closed-toed and comfortable to walk in.
- C. Moderate jewelry and mild fragrance are acceptable.



PART 3—EXECUTION

3.1 EXAMINATION

Verify the products are in suitable condition.

3.2 SURFACE PREPARATION

Comb hair (if applicable) and remove any debris from teeth before proceeding.

3.3 INSTALLATION

Connect with recruiters only after unsatisfactory conditions have been corrected.

3.4 DISPOSAL

Hang clothing immediately after the Career Fair as materials may be reused for follow-up interviews.