

**Judicial Proceedings Form for Field Placement
Teacher Preparation Program
Center for Educator Preparation**

The following responses are required by the Colorado Department of Education (CDE) as a part of the application for a Colorado Teaching License. They are, therefore, included as a part of the Colorado State University (CSU) Teacher Preparation admissions and field placement process. The success of the teacher candidate in field placements and in their future profession is important to the Center for Educator Preparation (CEP).

All students wishing to be admitted to the Teacher Preparation Program at CSU must complete the Judicial Proceedings Form. **Additionally, after admission, it is a student's responsibility to inform CEP should an event occur, during their time as a student in the program, which changes their answers to the questions below.** If a student answers "yes" to any of the following questions, they must provide an accompanying written statement that describes the situation. Following the review of documentation, the Co-Directors of CEP may wish to schedule a meeting with the candidate to request or clarify information. All information provided will be handled by CEP with the highest standards of professional confidentiality and individual protection.

CEP's handling of these matters are separate from any action that may occur with CDE or our partnership school districts. Teacher candidates are required to be fingerprinted and the information sent to CDE as a condition of enrollment in coursework with direct contact with P-12 students. CDE will not provide the candidate or CEP with a formal interpretation of how a candidate's record will affect their application for a teaching license until that time which the candidate formally applies for such a license. In some cases, major offenses will interfere with this agency issuing a teaching license. Further, issuing of the license for candidates with felony convictions are always considered by and decided upon by the Colorado State Board of Education.

Please answer the following questions:

1. **Have you ever been convicted of a felony or misdemeanor (other than a misdemeanor traffic offense or traffic infraction)?**
Convicted means: 1) a finding of guilty by a jury or court, 2) a court's acceptance of a plea of guilty or plea of nolo contendere, 3) a court's imposition of a deferred or suspended sentence, 4) a court's approval of an agreement for a deferred prosecution, 5) forfeiture of a bail, bond or other security deposited to secure a defendant's appearance, 6) payment of a fine.

_____ YES _____ NO If yes, please state the details of the conviction on a separate sheet of paper.

2. **Have you ever had a teacher, principal, administrator, special service, or any other occupational permit, license, credential, or equivalent document subjected to any disciplinary proceedings, including but not limited to, denial, reprimand/admonition credential, suspension or revocation, or have you ever voluntarily surrendered such a document in Colorado or any other state or place or are you currently under investigation?**

_____ YES _____ NO If yes, please state on a separate piece of paper the following:

a. the license, permit, certificate, credential, or any other equivalent document; b. the name and number under which it was held; c. the issuing and disciplining authority; d. the nature of the claims; e. the date of resolution; f. the final disposition (i.e., revocation, suspension); and g. the date and result of any subsequent re-application. *If you are currently under investigation by any licensing or certifying agency, state:* h. the agency's name and address; and i. the nature of the charge(s) or events that caused such investigation to occur.

3. **Have you ever been dismissed or discharged, or have you resigned in order to avoid discipline or discharge by any employer?**

_____ YES _____ NO If yes, please state on a separate sheet of paper the name, address, and telephone number of the employer, the nature of the allegations, and the final outcome(s).

4. **Have you ever been placed on probation, suspended, or expelled from any high school or postsecondary institution for other than academic reasons?**

_____ YES _____ NO If yes, please attach an explanation.

This applicant acknowledges and gives permission to the Co-Directors of CEP to obtain relevant and personal background information from the office of Conflict Resolution and Student Conduct Services at Colorado State University, law enforcement agencies, courts, health care providers, and custodians of administrative records. The applicant further understands that falsifying or misrepresenting facts is sufficient cause for rejection of this application or dismissal from the CSU Teacher Preparation Program and/or the University.

Printed Name: _____

Signature: _____

Date: _____